



MEETING MINUTES
CITY OF HUNTINGTON BEACH
FINANCE BOARD
WEDNESDAY, SEPTEMBER 27, 2006 AT 6:00PM
CIVIC CENTER, LOWER LEVEL, ROOM B-8

1) CALL TO ORDER:

Chair Falzon, Vice Chair Geddes, Members: Chapman, Jones, Lograsso

Absent: Member Domingo

Present: Dan Vilella, Finance Director and Carrie Gonzales, Administrative Secretary

Citizens Present: Gary Puissegur, Dick Harlow and Roland Orfila

2) PUBLIC COMMENTS:

Citizen Puissegur spoke on the vehicle surplus policy. He said, at the September 5th City Council meeting, the City Administrator stated she will present to Council a new policy with the new budget and the Finance Board will be involved. He feels the Board is being called in a little late and what the existing policy is vs. the what the status is of the new policy.

Citizen Harlow stated the RFP process needs to have good PR. The Community needs to know what the Finance Board is doing.

3) APPROVAL OF MEETING MINUTES:

August 9, 2006 – Member Chapman made a motion to approve the minutes as corrected, seconded by Member Lograsso. (5-0, Member Jones abstained)

4) STAFF REPORTS/BUSINESS ITEMS:

a) Neighborhood Improvement District Staff Report

Economic Development staff will report on the progress of the Neighborhood Improvement District program.

b) FY 2006/07 Proposed Budget

Follow-up on graph of the breakdown of the Capital Improvement Program's budgeted amounts vs. actual dollars spent for FY00/01 through FY05/06. The Board asked Dan if he would have a breakdown of the carryover dollars and if he would extend the opportunity to an employee from the Public Works department to attend the October 11th meeting to discuss the graph.

c) eCivis Usage

Continue discussion on the City's usage level of the eCivis software. Pat Dapkus to provide an update at future meeting (date to be determined). The Board asked if Pat would add a column on the log showing what department the users are from and a year-to-date total of all usage.

d) Subcommittee Reports

Finance Board Roles and Responsibilities. The Board asked that this be removed from the agenda.

e) Long Range Financial Plan

Rick Amadril, Central Services Manager gave a PowerPoint presentation on the Request for Proposal (RFP) process for a Long Term Financial Plan Consultant. The Board asked that this PowerPoint be sent to them via e-mail. Members made the following comments and questions regarding the RFP process:

- What term will this Long Range Financial Plan have?
- The Board has a responsibility of packaging the product of long term needs
- Does each Department have a list of their long term needs?
- How do you hold anyone accountable after the plan is approved?



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- Staff was not asked to supply their own expertise
- Should the Board meet with Penny on past projects?
- The City's Strategic Plan has a list of items on page C47 – C49 of the goals
- Have the Consultant provide a sample of prior projects

The Board agreed the first step of this process is to identify the goals by reviewing the City's approved Strategic Plan and bring ideas to the October 11th meeting.

5) Open Item List (attached)

A review of Action Items continued from prior Finance Board meetings. Items 2006-005, 2006-006, 2006-011 and 2006-013 were moved to the completed status. Item 2005-001 was moved back to open status from the completed status.

6) COMMENTS FROM BOARD MEMBERS

Chair Falzon asked each member to volunteer to take sections of the annual report. Member Lograsso will report on Refuse, Member Domingo will report on eCivis, Member Jones will report on the Neighborhood Improvement District and Vice Chair Geddes will report on Boards Roles & Responsibilities.

Member Chapman discussed an article that was in the September 25 Orange County Register regarding GASB 45, Retirement and Unfunded Employee Benefits.

ADJOURNMENT

Member Chapman made a motion at 9:30 pm to adjourn the meeting to Wednesday, October 11, 2006, seconded by Member Lograsso. The motion was approved 6-0.

Respectfully submitted by:

Dan T. Villella, Finance Director
Secretary to the Finance Board